

SAFEGUARDING CHILDREN POLICY FOR LIPHOOK ACADEMY OF DANCE

Liphook Academy of Dance make it their priority to ensure the protection of each and every child that attends any of its classes.

Liphook Academy of Dance comply with local child protection procedures approved by the Local Safeguarding Children's Board (LSCB) and ensure all staff in the provision are able to put the procedures into practice. All staff employed by Liphook academy of Dance will be CRB checked before working with any young people.

Liphook Academy of Dance ensures that all staff are aware of possible symptoms of children at risk. If a member of the team or any parent/guardian has any concerns about a child, or suspicions of abuse including allegations against an employee or volunteer, in accordance with Ofsted guidance and the LSCB, the following procedures must be adhered to:

The employee or parent/guardian should immediately report their concerns to the Rebecca Paris
If it is felt necessary a parent/guardian can seek advice from the Local Safeguarding Children's Board. (Contact Details Below)

Liphook Academy of Dance may obtain advice from the CPO at Bohunt School

In a non-threatening manner, Rebecca Paris will seek an explanation from the parent of the child for whom there are any concerns.

A written record of any worrying marks or behaviour, along with an explanation given from the parent/guardian or employee, will be completed. This record should be dated and confidentially filed.

All concerns will be dealt with confidentially, and will not be discussed within the organisation.

If it is felt necessary, and if not contacted before the parent/guardian, should refer the case on to the Local Safeguarding Children's Board, the Police or Ofsted.

If An Allegation is Made Against a Member of Staff

If an allegation is made against a staff member, with reference to a child protection concern, by either a member of the public or a colleague, Social Services and Ofsted will be notified of the allegation immediately.

A formal record of the allegation will be completed in writing, and signed. The member of staff in question will be informed of the allegation made against them, and notified that a referral must be made.

The member of staff in question will then be suspended from their duties in writing, pending investigation. Members of staff will, in all circumstances, be informed of the allegation process, the severity of the situation, and of the consequences in the event of the allegation being proven.

Local Safeguarding Children's Board

Hampshire	Viewpoint, Basing View, Basingstoke, Hampshire, RG21 4RG	0845 600 45 55
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Signed

